



LORETO SECONDARY SCHOOL, CLONMEL
Colville Road, Clonmel, Tipperary, E91 H273
T: (052) 6121402
E: reception@loretoclonmel.ie
W: www.loretoclonmel.ie

Agreed Report of Board of Management Meeting Loreto Clonmel.

Meeting via Teams Videocall

Time: 6.30pm

Attendance: Mary Ryan (Chairperson), Helen Brigdale, Michele Culliton, Mark Kehir, Tomás O’Gorman
As Acting Secretary to the Board Sarah Rice also attended.

Apologies: John Kidd, Derry Kelly

Adoption of Agenda:

Proposed By: M. Ryan;

Seconded By: M Kehir

Minutes from Previous Meetings:

Meeting on 26th January 2022

Proposed By: H Brigdale;

Seconded By: M Culliton

Special Meeting on 1st February 2022

Proposed By: H Brigdale;

Seconded By: M Culliton.

There were no matters arising.

Correspondence

All correspondence received was read to the Board.

Finance:

Finance report and recommendations were read to and discussed with the Board.

A contractor for Hockey Pitch works was approved by the Board.

Acting Principal’s Report

The Acting Principal mentioned the following in the report to the Board:

- Additional Bank Holiday on Friday 18th March allows for a day off on Tuesday 3rd May 2022
- Planning for 2022-2023 First Years
- TY applications for 2022-2023
- VSware Parent App is now the point for all communications for the school to families
- New SSE Data Collection cycle 2022-2025 has commenced
- 140 Year Celebration and Spring Concert on 10th March 2022
- Extra-Curricular and Co-Curricular Activities: huge variety noted
- OLCS Report

Leadership and Management

Biennial review to be completed by end of school year.

Review and Development of Policy and Procedures: Policies Ratified:

Privacy Notice: Procedure with unanimous approval

School Tours Policy: Proposed By: H Brigdale; Seconded By: M.Kehir

Procedures for Day Trips: Proposed By: M Culliton; Seconded By: M Ryan

Whole School Inclusion Policy: Proposed By: M Kehir; Seconded By: H. Brigdale

Student Teacher Placement Policy: Proposed By: M Culliton; Seconded by: M Ryan

Procedures for Time Out Cards: Procedure with unanimous approval

CPD Policy Update: Proposed By: M Culliton; Seconded By: T O’Gorman

Child Protection Procedures and Oversight Report: Virtual meeting no report presented

Designation of DLP & Deputy DLP: From 21st February: Anne McGrath: DLP; Sarah Rice: DDLP.

Any other business:

The Chairperson, on behalf of the Board of Management, thanked Sarah Rice and Michele Culliton for their work over the past few months.

Ms Rice thanked the Board for their support during her time as Acting Principal and on an ongoing basis.

Ms Rice also thanked the staff for their willingness to support a huge variety of co-curricular and extra-curricular activities for their students.

The Board discussed the contents of its Agreed Report to be placed on the school website.

Next Meeting: Date to be arranged after mid-term

Sarah Rice Sarah Rice Acting Secretary to Board of Management 16th February 2022