



Loreto Secondary School Clonmel

Coleville Road, Clonmel, Co. Tipperary

25th May 2020

Dear 6th Year Student and Parents/Guardians,

I am writing to keep you up to date with information available about the Calculated Grades process.

- **Letter to the Student**

Please see this *Letter to the Student re Calculated Grades Student Portal* from The Department of Education and Skills (DES) at this [link](#).

- **Calculated Grades Student Portal**

Please read the *Before You Start Guide* at this [link](#).

The portal will open at 10am on Tuesday 26th May and close at 10pm on Thursday 28th May.

This is a tight time-frame, so students need to gather the following information before commencing the registration process:

- Your Leaving Certificate examination number
- Your Personal Public Service (PPS) number (which you need to create a Personal Identification Number)
- An email address to which you will have regular access over the coming months (**note: this should NOT be your @loretoclonmel email address**)
- Your mobile telephone number

- **PPS number or Leaving Cert Exam Number Needed for Calculated Grades Student Portal**

We can assist students who do not have the following:

- Leaving Certificate examination number
- Personal Public Service (PPS) number

If you do not have your PPS number or your Leaving Cert Exam Number please fill in this form [BEFORE 10am Tuesday 26th May 2020](#) so that we can assist you with the information that you need.

The link to the form is [here](#).

The information you require will be sent via Chats to you on Teams as soon as it is possible to get it to you.

- **Subjects Outside School**

To support the school in this, if you are doing a subject (or subjects) outside school please fill in this [form](#).

- **Help for students who do not have access to a device or a smartphone.**

Please contact the school for help at reception@loretoclonmel.ie as soon as possible if you do not have access to a device or a smartphone in order to log on to the Student Portal.

A quick reminder of your Graduation Mass. I look forward to being with you all, albeit apart, at your Graduation Mass on Wednesday night at 7pm.

Our prayer for you is below.

Stay safe,

Anne Mc Grath,
Principal



Our end of term prayer for Loreto Clonmel's Class of 2020:

May the God of peace, hope and love fill your lives
and may you bring peace, hope and love to all you meet.

May you be ambitious in your work,
happy in everything you do,
and always have hope and courage for what lies ahead.