



LORETO SECONDARY SCHOOL, CLONMEL

Colville Road, Clonmel, Tipperary, E91 H273

T: (052) 6121402

E: reception@loretoclonmel.ie

W: www.loretoclonmel.ie

Minutes from Board of Management Meeting

Location: Online via Whatsapp Videocall

Date: 26th September 2023 **Time:** 6 pm

Attendance: Oonagh Duffy (Chairperson), Anne Keating, Michele Culliton, Derry Kelly, Mark Kehir, Anne Mc Grath as secretary to the Board.

Apologies: Mary Ryan, John Kidd, Tomás O’Gorman,

Opening prayer / Reflection

Mary Ward Compass:

A Mary Ward school today continues to take its bearings from Jesus, his gospel, and our charism, and to be guided by our JUST SOUL traditional values of Justice, Verity (Truth), Sincerity, Freedom and Felicity (Joy).

- 1. Apologies and Adoption of Agenda:** **Propose by:** A Keating; **Seconded by:** M Kehir
- 2. Minutes of Previous Meeting 8th June 2023** **Propose by:** A Keating; **Seconded by:** M Kehir
Matters arising: there were none
- 3. Correspondence:** All correspondence received was read to the Board.
- 4. Finance:** Balances were read to the board. Preparation is taking place for a visit from the auditors in October.
- 5. Principal’s Report:** The Principal mentioned the following in her report to the Board:
 - Welcome new staff to the school: *Teaching staff:* Fiona Crotty, Nancy Ferris, Gerard Walshe, Kate Croke, Ciaran Looney, Jean O’Donnell, Leanne Delaney, Claire O’Leary, Rebecca Lyons, *SNA:* Selina Power, Dolores Tobin *Staff resignations:* Emma Earls, Siobhán Peters, Siobhán Moylan
 - Admission and Enrolment 2024: This commences on October 10th with activity days on Thursday 19th and Friday 20th of October from 4 to 7pm.
 - Extracurricular activities on offer this year: Basketball, Hockey, Football, Trad Group, Model United Nations, Photography Club, Book Club, Green Schools, Debating, Badminton, Book Club, Club Gaelach, Creative Club and Freshers Club.
 - Parents Association Coffee Hour to welcome new parents: this was deemed to be a great success. AGM welcomed new members to the meeting. The roles of chair, secretary and treasurer were filled.
 - SPECIAL CLASS areas have commenced.
 - JMB Report: A report was delivered to the Board.
 - OLCS Report was delivered to the board.
- 6. Policy review and development:** Revised Child Protection Procedures effective from September 1st, 2023, Circular 0036 / 2023. The Board formally adopted these new procedures. The circular will be forwarded to the staff and Parents Association following adoption. **Proposed by:** Anne Keating **Seconded By:** Michele Culliton
- 7. Principal’s oversight report** was read to the board.
- 8. Policy review and development:**
Admissions Policy & Notice: **Proposed by:** M Kehir **Seconded by:** O Duffy.
The board were advised that the revised Admission Policy will be forwarded to the Trust body.
- 9. Any Other Business:** The Board would like to express their condolences to the Murphy, McSweeney and Coffey families on the loss of their loved ones.
- 10. Date of next meeting:** TBA

Anne McGrath, Secretary to Board of Management. 26th September 2023.