



LORETO SECONDARY SCHOOL, CLONMEL

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Agreed Report from Board of Management Meeting

Location: Main school Building **Date:** 7th November 2023 **Time:** 6 pm

Attendance: Mary Ryan (Chairperson), Anne Keating, Michele Culliton, Derry Kelly, Mark Kehir, Oonagh Duffy, Anne Mc Grath as secretary to the Board. **Apologies:** Barry Gavigan, Tomás O’Gorman

Opening prayer / Reflection

Mary Ward Compass: Guiding and guarding in the use of media

A Mary Ward school today develops responsive and effective ways to enable the young to engage safely and ethically with social media and emerging technology. This ensures the integrity of relationships while enhancing the opportunity for learning and creating global digital citizens.

1. **Apologies and Adoption of Agenda** Proposed by: M Culliton Seconded by: M Ryan
2. **Adoption of Minutes of Previous Meeting** 26th Sept 2023 – Proposed: D Kelly Seconded By: A Keating
3. **Correspondence** received was read to the board.
4. **Finance:** Audit: Board of Management/Governors Authorisation Letter for 2022/2023 School Accounts was signed and returned to the auditors, to authorise their work. Balances were read to the board.
5. **Principal’s Report:** Was circulated at the meeting. Discussion on the report included:
 - Staffing
 - Items listed on Monday Memos
 - JMB Conference: 2 staff attended the JMB Education Conference as the focus was on Special Classes.
 - Junior Cycle results: The results were released on 18th October 2023. JCPA is yet to arrive to the school.
 - Enrolment 2023-2024: Emails went out today to advise parents / guardian that places are offered. Application letters and forms will be posted tomorrow and need to be returned by 21st November 2023.
 - Activity Nights: The work done by staff and students was amazing.
 - Guidance: Subject Choice: Graphics continues to be offered to Junior Cycle students. TY Students are partaking in Ag Science and Politics and Society.
 - Exams: 2nd, 3rd, 5th and 6th year exams are starting on 16th November. 1st and TY exams are from 4th to 7th December.
 - JMB Report: This was distributed to the board to read.
6. **Child protection since meeting of 26th September 2023:** _Principal’s oversight report was read to the board.
7. **Middle Leadership & Management:** Letter has been received from the department detailing the schedule of Posts of Responsibility.
8. **School Self Evaluation:** Focus at Óide Meeting next week: Progress Report re: assessment practices.
9. **Review and Development Policy:**
Amended Admission Policy: Please note, the Patron approved the amended policy on 13th October 2023.
10. **Agreed Report:** Items to be included.
11. **Date of next meeting:** Proposed Date 11th December 2023

Anne McGrath, Secretary to Board of Management 7th November 2023.